

Now Showing: Once Upon a Board

Nov. 9th, 2003

Location: TBD

9am – Noon

Hi Board, I'm looking forward to rendezvousing with you all this coming weekend. There's a lot on our platter – please let me know if you need something to feel more prepared (I'm not sure if everyone has all need documents).

Pre-Meeting Obligations

These were the obligations we outlined in our annual agenda. Hopefully everyone has had a chance to complete:

- ~~Summer newsletter:~~ Our Summer Newsletter is complete, though we sent it to your old address, Bree, so you'll have to check it out online if you haven't seen it yet.
- ~~Set up training event on board governance:~~ Lisa and I have a midweek training coming up.
- ~~Member recruitment:~~ Great job everyone...bring your updates!
- Review DREAM's current evaluation data: I'll also be bringing some materials to the meeting that hopefully summarize what we've done.
- Read Carver's 2 Books: Everyone good here?
- Review current strategic plan and add priorities: Everyone good here?
- Prep for next meeting: There's a lot on the agenda... we should all prep as much as possible!

Meeting Agenda

Executive Director's Report (20 min. MAX, or else Board fury)

Fletch Update and Discussion (40 min.)

New Business:

- 1) **Policy: Executive Limitations Policy**
- 2) **DREAM submits top-level breakdown of organizational components ("40 things"). Board creates agenda for development of "instructions" for organizational components (which include lists of supporting documents such as email lists, etc.)**
- 3) **Determine what Board requires of ED**
 - **Financials**
 - **Executive self-evaluation**
 - **Information from stakeholders**

- 4) **Create agenda for reviewing strategic plan parts (including additional such as successor strategy)**

Old Business

- 1) **Member Recruitment: Summary and Updated Action Plan**
- 2) **Annual Agenda Review and Update**

Executive Limitations Policy: Here's a nice little reminder quote, "it is impossible for boards to oversee all the detail involved in the day to day running of an organization. It is easier, and in fact more complete, to tell the CEO what is to be achieved on behalf of the ownership (in Ends policies) and then allow the CEO to use his/her expertise and experience to determine how best to get there, within limits of law, prudence and ethics (Executive Limitations policies)." I came across the Hanover / Lebanon website, and found that their Board is also a Policy Governance Board... check it out, they have their policy on line!: http://www.coopfoodstore.com/html/policy_governance/polhome.html

Member Recruitment: Please bring any updates you have concerning the people you were approaching as well as any additional names! I think we've done a solid job since last meeting...

Dream,

Mike