

DREAM
Summer 2005 Board meetings
Thursday, 18 August 2005
5:30-7 p.m.
AGENDA

This agenda covers all summer policy items.

Location: DREAM Offices, Winooski, VT.

Homework prior to meeting:

- Review monitoring reports and be prepared to comment during meeting.
- Review Agenda and accomplish all homework noted in the agenda.

Meeting Goals

By the end of the meeting the Board will have:

- Welcomed Jon H.
- Said goodbye to Mike F. and Jon P. and Bree (sniff)
- Had our best attempt yet with the Carver model. (Again, we won't be perfect, but we should be better.)
- Approved policy.
- Held substantive discussions on key DREAM issues.
- Better understanding of current DREAM accomplishments and issues and needs.
- Had some fun.

5:30 **Welcome Everyone and brief overview of agenda**

(5 min)

5:35 **Consent Agenda**

(2 min)

Minutes from May 2005 meeting

amend/approve

5:37 **Monitoring Calendar Items**

(13 min)

approve as a slate

1. Policy Changes:

- El 9.7-9.8 – Capability Development and Maintaining DREAM Values (Bree)
- EL 5.8 – Financial Planning, budgeting and sustainability (Bree)
- GP 1.1 (Lisa)

2. Re-monitor: (items from March we asked Mike L. to report on again)

- EL 6.4 and 6.5
- EL 6.1
- EL 6.2
- EL 6.7

- Update on recruiting (who was asked and their status, any need for additional names)
- Orientation notebook (reviewed in advance: any comments?)

6:55 **Set September/October/November/December meeting dates**
(5 min)

7:00 **Adjourn**

MEMO

Re: Policy Change to the Board Bylaws

To: DREAM Board of Directors

From: Brianna Dusseault

Date: August 10, 2005

Proposed Policy Change:

I propose adding "This shall apply to in-person meetings, online conferences, and telephone conferences." to Bylaw Section 6, to read:

Section 6. Quorum: A majority of the number of currently elected directors shall constitute a quorum for the transaction of business. The act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the board of directors. This shall apply to in-person meetings, online conferences, and telephone conferences. Any action consented to in writing by each and every director shall be as valid as if adopted by the board of directors at a duly notified and held meeting of the board, provided such written consent is inserted in the minute book.

Reasoning

We should include language in the bylaws that reflects the fact that some policy changes and votes take place over email and the phone. The same rules upheld in in-person meetings should apply to these new meetings: that a quorum must be present, and that a majority of the quorum must vote to approve/disapprove a change.

2. If we have time to discuss it, it would be nice to hold a follow-up discussion and final vote on the Board's Priorities and Needs for 05-06. I feel like that never got fully resolved since we ended the meeting right after the staff's additions.

Homework Summary:

Online Chat

June 2005

Present: Bree, Mike F., Mike L., Sarah

Policy Changes:

5.8:Accepted

9.7:Accepted

Re-monitor:

6.1:Accepted

6.2:Accepted

- Mike Foote wishes to make note that he doesn't see a need for staff to accompany mike l to the bank – waste of time in my opinion.

6.4:Accepted

6.5:Accepted

6.7:Accepted

New Monitor:

5.1:Accepted

5.2:Accepted

5.3:Accepted

5.4:Accepted

5.5:Accepted

5.6:Accepted

5.7:Accepted

5.8:Accepted

- Mike Foote accepts with request for report in October
- Bree Dusseault accepts with request for report in October

5.9:Accepted

EL 6: Accepted

- Mike L recommends that we move EL 6 from a quarterly report to an annual one.

8.1:Accepted

8.2:Accepted

8.3:Accepted

8.4:Accepted

8.5:Accepted

- Bree Dusseault accepts, with strong agreement that this is something we should work on! and nicely put that it's your responsibility to nag us more - I think the Board needs to take responsibility as well.

9.1:Rejected

- Bree Dusseault rejects with a need for more information - I'd just like to see how you've progressed along each of the bullet points.

9.2:Accepted

- Mike Foote accepts 9.2 but would like a follow up on the funders portion after a period of daniel being with the org. I would also like the board to know that the first eval report is back from our evaluator.
- Bree Dusseault accepts. I agree with Mike's comment. Also I'd like to note that this is entirely new this year, so props to you guys for getting it out there. I'm assuming the evaluations will be extended to other stakeholders (board, funders) this year?

9.3:Accepted

9.4:Accepted

- Mike foote accepts the current non-compliance of 9.4 but would like a follow up like his comment to 9.2.
- Bree Dusseault accepts 9.4 with request for deadline on this new evaluation tool.

9.5:Accepted

- Mike Foote accepts non-compliance of 9.5, but would again like a follow up ...in August seems appropriate before new staff come on board.

- Bree Dusseault accepts with question: can you use job descriptions to evaluate staff performance? And I agree with the follow up.

9.6:Accepted

- Mike Foote accepts 9.6 and would request that the board stress the program ownership component when it says "respectful of dream's core values"...this seems like a follow up that can be paired with 9.5...I constantly worry about dream over-burocratizing itself (yes, i can't spell)...but I want to constantly stress the importance of innovative means to these el's that protect ownership... So many orgs fall prey to rules rules rules procedures procedures procedures....and it just gets un-fun and removes ownership since you're following someone else's rules and therefore it can't be your project...
- Bree Dusseault accepts with similar comment as Mike - that program leaders are involved in the conversation around their evaluation. and I request a follow up deadline as well.

Ends 5.1:Accepted

- Mike Foote accepts ends 5.1 with a request that dream analyze ends 5 in regards to its theory of change and make suggestions to the board for more appropriate ends policy (if there is more appropriate).
- Bree Dusseault accepts 5.1 with request for more information: can you expand on the last line where you say that we need to collect more data or do evaluations? I'd like us to discuss more concrete ways to evaluate this End. Perhaps framing it in the Theory of Change will do this. If this is some untangible thing, can it be considered an End? Do Ends have to be measurable? (Mike F, you're the Carver expert - sadly, I don't know this finer point)

Ends 4.1:Accepted

- Mike Foote accepts 4.1 with request that the board revisit how it would like to hold dream accountable since the alumni org is a separate entity...there certainly are things we should be asking of dream, but maybe we should listen to the new officers and see what they would like to have for resources from dream and that's what we hold dream accountable for? need for a larger discussion... I also request that the board sign notes thanking / welcoming the new alumni officers at our next meeting.....
- Bree Dusseault accepts. I agree with Mike. Some of these things (especially 4.3) may be unfair to evaluate the ED against...let's add this to the discussion list.