

## Board Annual Agenda

Color coded for your viewing pleasure:

- 1) Provide linkage to DREAM's ownership
- 2) Develop and enforce explicit governing policies
- 3) Assure Executive Director performance
- 4) Assure Board Performance

### Ongoing

- Visit program sites / talk with people (every meeting and in between meetings)
- Stay abreast of governing methodology through email lists, BOD newsletters, etc.

### September

- ~~Develop Board / Staff Linkage~~
- Give ED priorities for organization
- Evaluate year's agenda
- Self-evaluation part II
- Board submits board-evaluation summary to Chair

### Meanwhile

- Summer newsletter
- Review DREAM's current evaluation data
- Read Carver's 2 Books
- Set-up training event on board governance
- Review current strategic plan and add priorities
- Member recruitment
- Prep for next meeting

### End of October

- Develop Executive Limitations Policy
- Determine what Board requires of ED
  - Financials
  - Executive self-evaluation
  - Information from stakeholders
- DREAM submits top-level breakdown of organizational components ("40 things")
- Board creates agenda for development of "instructions" for organizational components (which include lists of supporting documents such as email lists, etc.)
- Create agenda for reviewing strategic plan parts (including additional such as successor strategy)
- Update Member recruitment plan

### ***Meanwhile***

- Fall/Winter newsletter article
- Finish Executive Limitations Policy
- Prep for next meeting

### **Early January**

- Develop Ends Policy
- Review current annual agenda
- Develop self-evaluation

### ***Meanwhile***

- Letter for Annual Report
- Finish Ends Policy
- DREAM submits financials
- Prep for next meeting

### **March**

- Develop plan for link to ownership
- Official review of ED
- Develop search strategy for new Jon/Mike
- Self-evaluation part I
- Create long term board plan (general 1, 2,3 year plan and vision)

### ***Meanwhile***

- Spring newsletter
- Prep for next meeting

### **May**

- Review policy
- Update policy
- Elect new Board Chair

### ***Meanwhile***

- Prep for next meeting

### **July**

- Annual review of Organizational Components

### ***Meanwhile***

- Prep for next meeting