

## HOW TO FILE A CLAIM

*MultiPlan is the network of providers used by the NASCC Health Insurance Plan. MultiPlan has a large number of doctors and facilities in the network that are available to members covered by the NASCC plan.*

1. When you go to a doctor or hospital ask your provider to submit your charges to the address shown below:

**NASCC Claims  
Summit America Insurance Services  
7400 College Blvd., Suite 100  
Overland Park, KS 66210**

2. Your Prescription Drug coverage is provided on a reimbursement basis by submitting a completed claim form with the receipt attached to the NASCC Plan Administrator, Summit America at the address above.
3. If you have any questions about your claim please call NASCC Plan Customer Service at (800) 301-9128 or email Monya Motley at [mmotley@summitamerica-ins.com](mailto:mmotley@summitamerica-ins.com).

*Please do not send your claims to NASCC in Washington, DC or to Willis of Seattle.*

## 24 HOUR ONLINE CLAIM STATUS

You can check the status of your claims on Summit America's website 24 hours a day. Just follow the steps below to register for access.

1. Go to [www.summitamerica-ins.com](http://www.summitamerica-ins.com)
2. Click on the 'Claims' tab
3. Click on 'Student/Participant On-line Claims Lookup'
4. Click on 'Register User' and follow the instructions

Once you have registered a Username and Password, you will be able to access claim status, effective dates, reimbursement check status, view or print an Explanation of Benefits and more.